



THATTO HEATH CRUSADERS ARLFC ST.HELENS



Assisted Travel Policy

Policy Holder

Club Secretary

Background

There are a number of occasions during the playing calendar that require the club to engage a coach company to provide travel to and from a fixture or event. The guidelines on when and under what circumstances this is appropriate are defined by the committee. The policy of the Club is at all times to approach this practice from a position of equity, this does not mean that all members will be treated in exactly the same way on all occasions, but rather that there will be a fairness to the way that travel is supported which will be dependent on the needs of a group or team.

Purpose of the Policy

This policy is intended to provide guidelines to team coaches and team managers on when the committee feels that applications for coach travel to away fixtures and events would be supported. At all times the committee reserve the right to look at exceptional circumstances at their discretion and to not provide support when finances are prescriptive.

Scope

All playing teams and sections of the Club are covered by this policy, as are events and activities attended by Club volunteers.

Guidelines

In principal the Club will look to support coach travel in the following circumstances:-

1. When as part of a scheduled league or cup fixture a team is required to play at a venue that involves a round trip of 90 miles or more. The 90 mile round trip shall be measured using Google Maps and Club postcode WA9 5JA
2. When a team reaches a final in a recognised cup competition.
3. When a group of volunteers are attending an event on behalf of the club, with the committee's sanction that involves a round trip of 90 miles or more.

Exceptions and caveats

Teams that receive travel subsidy payments from their playing league to ensure their capacity to compete in National or Tier 3 competitions will receive support regardless of distance. (e.g. National Conference League)

Teams that play in festival format competitions or non-formal league competitions will not receive travel support, unless they are currently paying full membership fees and the distance falls inside the prescribed 90 miles or more

However even though all efforts will be made to support these teams when they are invited to play at venues that involve considerable travel, support cannot be guaranteed.

It is expected on all travel that non-players and/or non-volunteer passengers will pay mandatory £10 towards their travel costs, i.e., players or database volunteers for that team travelling are not expected to contribute to costs. Children 5 or younger are free.

IF all of the above guidelines are met then as an alternative to coach travel if all policy points are met then £25 per full car for 10 cars maximum.

Teams should decide beforehand who the nominated car drivers are and must notify the Club Secretary in advance so payment can be made as provided for herein. Back payment post game(s) will not be possible after a period of 2 weeks post game.

Note payment is for cars containing players and staff only, not just spectators.

On all occasions were any team or section accesses transport, regardless of whether it is with the club's financial support or not Orion Travel as a significant Club sponsor and ideally will be used as the first option.

Please Note

If you meet the criteria outlined and wish to book a coach, please carry on and kindly inform Club Secretary, to ensure proper records are kept, together with proper arrangements for paying the invoice.

In the event that you have already booked a coach and for any reason the travel does not take place, please promptly Club Secretary to prevent unnecessary invoice payments by the Club.

If you require coach travel for an occasion that falls outside the Club's policy, please speak with your Section Manager or send an email to info@thattoheathcrusaders.org or secretary@thattoheathcrusaders.org for further guidance.

Failure to adhere *may* result in the cost of coach hire being deducted from Team Funds.